Big Tobacco: Tiny Targets Web Application Guide

This guide will explain how to use the Big Tobacco: Tiny Targets web app on your iPhone or Android device. If you have not yet downloaded the web app, go to: http://www.takeapart.org/tiny-targets/volunteer.html and click “Get the App”.

Adding The App to Your Home Screen

For iPhone

Step 1: Launch Safari

Launch the Safari browser and visit https://ee.kobotoolbox.org/x/#YEhn

Step 2: Add to Home Screen

Once you are in the app, tap on the Share icon and choose the Add to Home Screen option. You may have to swipe right to find the correct button.

For an Android Device

Step 1: Launch Google Chrome

Launch the google chrome browser app by tapping on the chrome icon on your home screen or app drawer and visit https://ee.kobotoolbox.org/x/#YEhn

Step 2: Tap on the Menu button

Once you are in the mobile web app, tap the three dots on the right side of the address bar to access the menu and choose Add to Home Screen.
Collecting Data Offline

The app WORKS OFFLINE without a cellular connection after you have set it up. NOTE: The app ONLY works in Safari and Google Chrome Browsers.

For iPhone:

**Step 1: Open Settings**

Tap the grey gear icon found on one of your home screens or in a folder labeled “Utilities.” If you can’t find the “Settings” app, swipe down on your home screen and type "Settings" in the Spotlight search bar.

**Step 2: Go into Privacy Settings**

Scroll down in the settings menu and select Privacy. You will find this at the bottom of the third group of options.

**Step 3: Enable Location Services**

In the Privacy menu, you can manage location services. Tap Location Services, and on the next page, toggle the location services button by swiping right to the ON position.

**Step 4: Let Safari Use Your Location**

You will need to let Safari access your location. From the same Location Services menu, scroll down until you see Safari. Tap it and select While Using the App. Now you can use the Big Tobacco: Tiny Targets App anywhere.
For an Android Device:

**Step 1: Launch Settings**

Open the gear icon found on one of your home screens. This may be called ‘Settings’ or ‘Google Settings’. Swipe down and tap on Security and Location.

**Step 2: Open Location Settings**

Swipe down until you see Location and tap to enter the Location settings menu.

**Step 3: Turn Location ON**

Here you can manage your location services. Toggle the location services button by swiping it right to the ON position.

**Step 4: Let Chrome Use Your Location**

You will need to let Chrome access your location. From the same menu, tap the Chrome App. Tap it and select Permissions. Once you are in the Permissions menu, swipe the location ON. Now you’ll be able to use the Big Tobacco: Tiny Targets App anywhere.
Using the App

**Step 1: Launch the Big Tobacco: Tiny Targets Web App**

Open the Big Tobacco: Tiny Targets App. It may ask you to use your current location. Tap okay to use the app.

**Step 2: Choose the Type of Recording**

If you are recording a School or Playground, select ‘School/Playground/Other’. You will be prompted to enter the name of the school.

If you are recording data on tobacco, select ‘Data Monitoring’. *If you would like to submit data on both a school and tobacco advertising, you will need to submit two separate forms.*

**Step 3: Tap on the location button**

Select the location button to automatically fill in your coordinates.

**Step 4: Fill out the details of the School or Tobacco recording.**

Next, you will need to answer a series of questions. If you selected ‘School/Playground/Other’ you will only need to fill in your name and email. If you selected ‘Data Monitoring’, you will need to complete the details about your recording, for example, what type of tobacco point of sale, what types of tobacco advertising you see, etc.
**Step 5: Take a photo of the tobacco advertising or retailer**

After your coordinates are automatically inputted, tap the field under “Please take a photo of your location” to access your camera. Tap “take a photo.”

![iPhone](image1.png) ![Android](image2.png)

**Step 6: Save and Submit**

Once you have filled out all the details of the advertising violation or school, you’re done.

*If you are not connected to the internet, you will need to check the box Save As Draft and Submit later by relaunching the app when you connect to the internet. All of the details you have filled in will be saved.*

*Do NOT close the app, simply allow it to run in the background in order to keep the data saved and ready for when you connect the internet.*

![iPhone](image3.png) ![Android](image4.png)